

FACULTY OF ENGINEERING
DAYALBAGH EDUCATIONAL INSTITUTE (Deemed University)
(1.1 Institute of TEQIP-III)



Minutes of the
FIFTH MEETING of
BOARD OF GOVERNORS

Venue:

Seminar Hall,
Faculty of Engineering, D.E.I.

On

Saturday, 8th January, 2019 at 12:00 noon

Faculty of Engineering
Dayalbagh Educational Institute (Deemed University)
Dayalbagh, Agra – 282005
Uttar Pradesh, INDIA

Fifth Meeting of Board of Governors

Venue: Seminar Hall, Faculty of Engineering, D.E.I.

Date: 8.1.2019

Time: 12 Noon

S. No	Name	Designation	Position in BoG
1.	Ravi Kumar Sinha	Former CEO and Managing Director, SRF Ltd., New Delhi	Chairman
2.	K. Hans Raj	Prof. & Dean, Faculty of Engineering, D.E.I.	Member Secretary
3.	Rajiv Sinha	Former Joint MD and Senior Advisor, DSCL Ltd., New Delhi	Member
4.	Prem Kumar Kalra	Professor, Indian Institute of Technology, Delhi	Member
5.	Vijai Kumar	Advisor, Medical Education & Healthcare Practice, Dayalbagh, University Nominee	Member
6.	S. P. Gupta	Professor Emeritus, Indian Institute of Technology, Roorkee, AICTE Nominee	Member
7.	A. K. Saxena	Prof. & Head, Electrical Engg., Faculty of Engineering, D.E.I., Institutional Project Director – TEQIP-III	Member
8.	Rahul Swarup Sharma	Professor, Faculty of Engineering, D.E.I., Nodal Officer, Procurement, TEQIP-III	Special Invitee
9.	C. Patvardhan	Professor, Faculty of Engineering, D.E.I., Coordinator Computer Sc., Dean, MTV Puram Campus	Special Invitee
10.	D. K. Chaturvedi	Professor, Faculty of Engineering, D.E.I., Coordinator, Footwear Technology	Special Invitee
11.	V. Soami Das	Professor, Faculty of Engineering, D.E.I., Coordinator, Civil Engineering	Special Invitee
12.	Ram Chand Gupta	Assoc. Professor, Faculty of Engineering, Nodal Officer, Academic, TEQIP-III	Special invitee
13.	G. S. Sailesh Babu	Assoc. Professor, Faculty of Engineering, Start-up Coordinator, TEQIP-III	Special invitee
14.	Kumar Ratnakar	Asst. Professor, Faculty of Engineering, MIS Officer, TEQIP-III	Special invitee
15.	Anurag Gupta	Asst. Professor, Faculty of Engineering, Coordinator, Equity Action Plan, TEQIP-III	Special invitee
16.	S. K. Srivastava	Professor, Mechanical Engineering,	Special invitee

K. Hans Raj

		Coordinator, Graduate employability skills training	
17	Anami Saran	Asst. Professor, Faculty of Engineering, Coordinator, GATE Training	Special invitee
18	Ashok Yadav	Asst. Professor, Faculty of Engineering, Environment Coordinator	Special invitee
18.	D. Bhagwan Das	Professor, Faculty of Engineering, D.E.I, Coordinator, TEQIP-III.	Member

K. Hanu Raj

Faculty of Engineering
Dayalbagh Educational Institute (Deemed University)

MINUTES of FIFTH MEETING OF BOARD OF GOVERNORS

Venue: Seminar Hall, Faculty of Engineering on

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The meeting started with opening remarks of the Chairman. Secretary welcomed all the members and offered thanks to Supreme Father. Following are the items discussed and decisions taken.

Item No.	Description of Item
PART: I Confirmation of Minutes of fourth BoG meeting held on 7.7.2018	
01/ BoG _Jan-19	The minutes of fourth BoG Meeting were confirmed. Leave of absence was granted to Prof. S.P. Gupta, IIT, Roorkee
PART: II TEQIP-III Activities report after fifth BoG meeting	
02/ BoG Jan-19	<p>A. Action Taken Report was noted. It was suggested by Prof. Naga Bhushan Rao, Mentor TEQIP that a table with detail of each item procured along with its usage and its impact on academics and research be prepared as it will be very useful in submitting the TEQIP Project outcome.</p> <p>B. Presentation of report of TEQIP-III activities: Procurement, Academic, Twinning, IOC, and Audits (Financial Audit and Performance Audit)</p> <p>The Chairman and members advised that there should be no further delay in implementing the project having expressed concern at utilization of only about Rs. 1.35 crores till date out of Rs. 10 crores. Committee members pointed out the need for more efficient working by the TEQIP team, in particular the following:</p> <ul style="list-style-type: none"> • Improvement in involvement, planning, coordination, cooperation and execution among project director, coordinator and member secretary. • Timely holding of BOG meetings, the current one being held after a gap of six months. • Improvement in presentation of review of past activities to BOG. The review presented in the current meeting was sketchy. A tracking mechanism needs to be implemented for all activities under TEQIP III including money being spent, academic activities and others. • Constraints of manpower to be resolved innovatively. Research scholars to be well utilised for teaching assignments across the faculty while ensuring that teaching quality is not compromised. • A note may be prepared outlining internal constraints and suggested means to overcome these innovatively. • Further, voluntary help from large pool of Alumni may be taken in different academic work including teaching assignments. • Proper formats may be designed for presenting proposals to BOG so that justification and linkage with overall TEQIP objectives are brought out clearly.

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K. Hans Raj

	<p>A fixed amount of financial assistance is approved to be given to Co-Op Training Engineering Students, who are either not getting any stipend from their respective company or getting insufficient stipend. A suitable policy may be formulated in this regard.</p> <p>Approval for GATE training is given as per the proposal at item 10. Employability skill training is also approved as per the proposal.</p> <p>Additional action points are as under:</p> <ol style="list-style-type: none"> 1. Various committees should be formed as per TEQIP guidelines. 2. An annual calendar of BOG meetings be prepared along with proposed regular agenda. Each issue of governance required to be monitored by BOG should be covered in the BOG agenda of at least one meeting per year. 3. Agenda of BOG should be circulated to all members at least two weeks in advance. 4. All approvals should be put up on DEI web site. 5. All faculty members should register under Swayam portal and pass the courses. <p>Academic audit was rated very good and was appreciated. Good rating of Financial Audit was commended.</p>
PART-III: Items for Consideration and Approval	
03/ BoG _Jan-19	Action Plan of Quarter 3 (October-December 2018) - Approval confirmed Action Plan of Quarter 4 (January-March 2019) - Approved.
04/ BoG _Jan-19	Procurement plan of Quarter 3 (October-December 2018) - Approved Procurement plan of Quarter 4 (January-March 2019) – Approved Approval to procure 100 computers Core i7, (8th Gen), 8GB RAM, 1TB HDD worth approx. Rs. 50,00,000/- for Faculty of Engineering computer centre was accorded. A presentation made by I/c Computer Centre Prof. V. Prem Prakash to Director DEI is enclosed for justification.
05/ BoG _Jan-19	Formation of Industry Consultation Committee was approved.
06/ BoG _Jan-19	Proposal to implement AICTE model curriculum while keeping the core course structure of DEI was approved. It was suggested that reduction of credits as desired by TEQIP, MHRD and AICTE may be considered for the Engineering Programs.
07/ BoG _Jan-19	Proposal to allow the students to earn up to 20% of the total credits for B.Tech. programme from SWAYAM/NPTEL portal was approved.
08/ BoG _Jan-19	Twinning Activities need to be enhanced further and current proposal of twinning was approved.
09/ BoG _Jan-19	Increase in the scholarship of Ph.D. students from Rs. 18,000/- to Rs. 25,000 per month was approved.
10/ BoG _Jan-19	Employability skills Test for UG students, Employability skills training for pre-final and final year students, GATE training for final year students and induction training for first year students were approved.

[Signature]

Ravi Sinha
BoG Chairman

[Signature]

K. Hans Raj

M. K. Hans Raj
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11/ BoG _Jan-19	Proposal for TA/DA and Registration fees for students participating in Seminars/Conference/Workshop/Hackathon/Technical festivals was approved and Dean Engineering was authorised execute the same.
12/BoG _Jan-19	Approval for funding of student projects was approved. Suitable guidelines may be formulated for approval of expenses, sharing of the expenses as well as the benefits arising out of such projects with any external sponsor of such projects.
13/BoG _Jan-19	Filing patents/procurement of IEC standards under R&D is encouraged and present proposal was approved.
14/BoG _Jan-19	Approval of proposal submitted by Dean, Engineering regarding TEQIP activities and Placements was considered and approved.
15/BoG _Jan-19	Approval of DEI SUCCEED: DEI Start Up Commencing Centre for Emerging Entrepreneurs of Dayalbagh was approved and it was suggested that this activity be done in collaboration with AICTE and MHRD approved DEI Institute Innovation Council.
PART-III : Items For Ratification	
16/18 BoG _Jan-19	Funding for students was ratified for projects, internships etc.
PART-IV: Items For Information	
17/ BoG _Jan-19	Appointment of Mentor by MHRD, NPIU, to Faculty of Engineering, D.E.I. was acknowledged and Prof. Nagabhusan Rao, the mentor appointed by NPIU, was welcomed and invited by Chairman BOG to join the proceedings of the current BOG meeting.
18/BoG _Jan-19	Sanction of DST Mission Innovation R&D project was noted.
19/ BoG _Jan-19	<p>Any other items with the permission of the Chairperson:</p> <p>The following are approved under the heading 'any other items'</p> <ol style="list-style-type: none"> 1. Director IST is made member of BOG of DEI and will be invited in future BOG meetings as it is mandatory for Twinning Institutions to have one BOG member from Twinning Institute. 2. The proposal submitted for Industrial Engineering Labs [(1) Method Engineering & Ergonomics Lab; (2) Industrial Kinesiology Lab, & (3) Biomedical Engineering Lab] was considered, and the purchase of following equipment/machines was approved (Total Price: Rs 23 lacs) <ul style="list-style-type: none"> (A) BIONORMADIX System: Approx. Price 16 Lacs (B) EMG/NCV/EP Machine, Holter ECG, Spirometer, and Pulse Oxymeter: Approx. 7 Lacs 3. The earlier procurement plan will be modified accordingly in view of approval of purchase of above-mentioned equipment/machines. 4. In the light of recommendations of AICTE & MHRD, credit requirements for engineering courses need to be modified through Academic Workshops, BOS and Academic Council of DEI. The BOG gave its approval for the same.

Ravi Sinha
BOG Chairman

K. Hans Raj

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